

Primary Function:

The Federation of Sovereign Indigenous Nations (FSIN) is seeking a highly motivated individual to join our Education & Training Secretariat team. As Senior Researcher/Policy Analyst, you will play a key role in supporting Treaty-based education priorities through research, policy development, and strategic planning. You'll provide technical and analytical expertise on legislation, education issues, and program development that impact First Nations communities across Saskatchewan.

Your role

- Conduct and analyze research to support policy and program initiatives in First Nations education.
- Develop proposals, work plans, briefings, and documentation for internal and external use.
- Oversee and provide technical support for K-12 education projects and events, including the Directors of Education (DOE) Forum and Technical Working Groups.
- Support the Action Plan on Education in the Context of Treaty.
- Lead or coordinate ceremonial protocols and meetings with the Ministry of Education.
- Advise on issues related to K-12 education both institutionally and at the regional/national levels.
- Monitor and contribute to the development of new or revised legislation and policies that relate to Treaty Rights and First Nations education.
- Assist in developing internal policies and procedures for the Secretariat.
- Identify and recommend new research-based project opportunities.
- Ensure First Nations governments are kept accurately informed at all levels.
- Guide and support those preparing legal and historical research or archival documentation.

What You Will Work On

- Organize and manage DOE and K-12 education activities and initiatives within budget.
- Keep electronic and physical records well-organized and up to date.
- Contribute to FSIN's commitment to preserving and promoting Treaty Rights through research and informed policy development.
- Work independently or as part of a team to meet deliverables and timelines.
- Assist with the creation of policies that enhance the work of the Education & Training Secretariat and FSIN as a whole.

Who You Will Work With

- Collaborate closely with the Education & Training Secretariat team, First Nations communities, and education stakeholders.
- Maintain strong relationships with all levels of government—First Nations and non-First Nations—as well as with Directors of Education and related working groups.
- Liaise with stakeholders to gather input and feedback on initiatives and ensure partnership agreements reflect First Nations culture and Treaty principles.

Other

• Other related duties as may be assigned from time to time.

Qualifications:

S Education

 Bachelor's Degree related to the position (Education, Indigenous Studies, Policy, or related fields), or an equivalent combination of education and experience. Master's Degree would be considered an asset.

Experience

- 7-10 years of experience in a related field (Education, Policy Development, and research)
- Experience working directly with a First Nation or First Nation organizations.
- Strong knowledge and understanding of Saskatchewan First Nations customs, cultures, and histories.
- Deep understanding of Inherent and Treaty Rights.
- Familiarity with First Nations protocols and organizational structures at the local, regional, and national levels.
- Practical and theoretical expertise in research methodologies and policy analysis.
- Excellent written and verbal communication skills.

Salary is based on **FSIN's** own established grid and commensurate with qualifications and experience.

Only candidates selected for interviews will be contacted.

APPLICATIONS MUST BE RECEIVED BY 12:00 noon on Tuesday April 15th, 2025.

Submit resumés to: Human Resources Office

Email: hrinfo@fsin.com